

TASER AXON FLEX, EVIDENCE.COM Key Policy/Procedure Considerations

This list can be used as a tool for determining settings in your Evidence.Com account. It highlights many of the most common decision points in the establishment of a successful program, but should not be considered all-inclusive.

One of the first steps in the initiation of your AXON Flex on-officer video program should be the assignment of a primary Program Manager. This person may act as either the decision-maker or coordinator for determining answers to the key policy/procedure considerations that follow.

Who will be primarily responsible for:

Adding, editing, managing, digital evidence and metadata (Case IDs, Titles, Categories, Etc.)

- _____ Officers/Individual Users
- _____ Evidence Tech/Custodians
- _____ Records Tech/Custodians
- _____ Other

Downloading or providing digital evidence to prosecuting attorneys for screening/disclosure (Consider allowing DA a User account with limited permissions)

- _____ Officers/Individual Users
- _____ Evidence Tech/Custodians
- _____ Records Tech/Custodians
- _____ Detective/Investigators
- _____ Other

Creating and Managing Evidence.Com “Cases”

- _____ Officers/Individual Users
- _____ Detectives/Investigators
- _____ Supervisors
- _____ Other

Event Activation/Deactivation Directives; (“May”, “Should” or “Shall”)

- _____ All substantive contacts. All Enforcement and Investigative Activities
- _____ Some Officer Discretion (Even regarding an enforcement or investigation)
- _____ Full Officer Discretion –Record when need or problems/complaints anticipated*

Deletion authorization and execution

- _____ Dual-authorization required?
- _____ Who/what position(s)? _____

Accessory/Wear Options: (Check all that apply)

- _____ Headwear mandated?
- _____ All TASER accessories allowed –User Officer’s choice?
- _____ Other –Specified wear options?
- _____ Strong-side mounting mandated?
- _____ Ball caps allowed?

Oakley™ Glasses provided, or optional for officer to purchase? _____

Prescription policy? _____

Additional Considerations Regarding Roles and Permissions

- Will User-Officers be allowed to view their own evidence? Y/N _____
- Will User-Officers be allowed to download their own evidence? Y/N _____
- Will User-Officers be allowed to share their own evidence? Y/N _____
- Will Officers/Users be allowed to download and use SYNC? Y/N _____

If not, who will they contact for initial left side re-orientation if needed? If no smartphones or players are available, how will they preview videos prior to upload? (Use for report writing)

Other Miscellaneous Considerations (Text from Mesa PD policy)

- Consideration may be given when a victim requests not to be recorded. Contact an on-duty supervisor for resolution, if needed. Y/N
- Officers may use media captured via the on-officer body camera to assist with the investigation and completion of reports. Y/N
- Officers may use media captured via the on-officer body camera for training purposes, with proper authorization from the investigative unit assigned the case. Y/N
- Officers will not allow citizens to review the recordings. Y/N
- Will videos be subject to random supervisory review for quality control?
- Is this one of the 12 two party audio consent states? If so, seek legal review regarding audio on/off or other procedural strategies.